

Students, School personnel and Related persons

Sintomi International Language Academy

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Measures to be taken in connection with the state of emergency (January 7, 3rd year of Reiwa)

1 Background

The government reissued a state of emergency on January 7, 2021 (Thursday) targeting Tokyo, Saitama, Chiba, and Kanagawa prefectures (for one month from January 8 to February 7, 2021).

Along with this, it is necessary to clarify the management policy of our academy.

2 Policy

As a general rule, Japanese language education based on the "2020 Sintomi International Language Academy's academic calendar" will be conducted on scheduled.

However, if it is found that faculty members (full-time, part-time) and students are infected with the new corona, and that the new corona close contact "when there is contact with an infected person for 15 minutes or more within a reachable distance (within about 1 m) from each other", We will be temporarily closed for a certain period immediately.

In addition, we will strengthen measures to prevent infection with the new coronavirus and reduce the burden on the work system of faculty and staff.

3 Systems, etc.

(1) Working system

A. The working system of faculty and staff (full-time) is workplace work and telework (working from home: once a week in principle).

However, if there is an urgent need for work, everyone shall promptly return to work.

B. As a general rule, overtime work after 6 pm is prohibited.

(2) Education system, etc.

A. Class hours will be the same as the current one (in the morning), and the classes will be organized into 4 classes.

B. We will thoroughly implement preventive measures against new corona infections based on related documents, and refrain from activities of the 3 C's "Closed spaced, Crowded placed, Close-contact setting" as much as possible.

C. If there is no health problem for students waiting at home, online classes or assignments (mail or electronic media transmission) will be provided.

(3) When a close contact person or an infected person occurs, the procedure for dealing with it is as follows.

A. When there is close contact information from the city hall or the same offer from the person concerned.

After confirming the facts of the person concerned, we will contact the health center (medical institution) and carry out a PCR test, and immediately take temporary closure measures (3 to 14 days

from the date of detection) depending on the situation.

The period and scale of this temporary closure will be decided each time in consideration of the situation and will be notified (emergency contact system).

B. If the PCR test results show that the person is positive, or if there are other close contacts in the academy

The Academy will be temporarily closed (3 to 14 days from the date of detection) and will be notified in the same way as above. Closed contacts will be suspended from attendance until the PCR test results are negative, and infected individuals will be suspended until they recover.

C. When the infection route is clear and the contact person on campus can be identified.

All of the contacts shall undergo a PCR test and shall follow the instructions of the hospital (the health care center) after the infection is found.

D. When all applicable PCR tests are found to be negative, or there are no close contacts of faculty members or students

Temporary closure will be canceled immediately.

4 Others

以上

(1) Prepare "thermography camera" and a "shield" to promote temperature measurement by non-contact.

(2) Secure enough disinfectant and mask.

Related document: "Regarding the response to the outbreak of" new coronavirus (COVID-19) infected persons "in the neighboring area (2020-01 (2020.2.23)"